

ITEM NO.83.04

EARMARKING OF POSTS IN THE BOARD CONSEQUENT TO ESTABLISHMENT OF NEW REGIONAL OFFICE OF THE BOARD AT HAMIRPUR AND CREATION AND UPGRADATION OF VARIOUS POSTS.

The Board is apprised that the Service Committee in its 27th meeting held on 30.04.2022 vide Agenda Item No. 27.8 had approved the office-wise earmarking of posts / staff structure of the existing sanctioned strength in the Board [copy enclosed as Annexure- 83.04.01 (Page 24-40)]. The Board is further apprised that the Service Committee in its 29th meeting held on 19.01.2024 has also approved creation of posts for Regional Office Hamirpur and up-gradation of posts of various categories [copy enclosed as Annexure- 83.02.01 (Page 18-23 (relevant extract at Page 3-4 of proceedings))]. In view of approval the Service Committee (s), revised office-wise earmarking of the posts in the HP State Pollution Control Board as under is placed before the Board for perusal and approval:-

1. Head Office, Shimla

Sr. No.	Name of Post	Strength of office	Remarks
1.	Member Secretary	1	
2.	Joint Controller	1	
3.	Asstt. Controller	1	
4.	Chief Environmental Engineer	1	
5.	Sr. Environmental Engineer	1	
6.	Environmental Engineer	2	
7.	Assistant Environmental Engineer	4	
8.	Jr. Environmental Engineer	5	
9.	Chief Scientific Officer	1	
10.	Senior Scientific Officer	1	
11.	Scientific Officer	2	
12.	Jr. Scientific Officer	4	
13.	Sr. Law Officer	1	
14.	Law Officer	1	
15.	Asstt. Law Officer	3	
16.	System Manager	1	
17.	Programmer	1	
18.	Sr. Database Analyst	2	
19.	Database Analyst	2	
20.	Data Entry Operator	6	
21.	Supdt. Gr. – I	2	One post created by upgradation of one post of Superintendent Grade-II in 29 th Service Committee held on 19.01.2024
22.	Supdt. Gr. – II	3	One post upgraded to the post of Superintendent Grade-I in 29 th Service Committee held on 19.01.2024.

23.	Private Secretary	1	
24.	Personal Assistant	0	One post downgraded to the post of Junior Scale Stenographer in 29 th Service Committee held on 19.01.2024
25.	Junior Scale Stenographer	3	• One post created by downgrading the post of Personal Assistant & • Two posts created by upgradation of two posts of Steno Typist in 29th Service Committee held on 19.01.2024.
26.	Steno Typist	1	Two posts of Steno Typist upgraded as Jr. Scale Stenographer in 29 th Service Committee held on 19.01.2024
27.	Sr. Asstt.	5	
28.	Clerk	4	
29.	Jr. Office Assistant (IT)	8	
30.	Accountant	2	
31.	Jr. Accountant	4	
32.	Driver	6	
33.	Daftri	1	
34.	Chowkidar	3	
35.	Peon	15	
	Total	99	

2. Regional Office, Baddi

Sr. No.	Name of Post	Strength of office
1.	Sr. Environmental Engineer	1
2.	Assistant Environmental Engineer	4
3.	Jr. Environmental Engineer	6
4.	Jr. Scientific Officer	1
5.	Database Analyst	1
6.	Data Entry Operator	1
7.	Supdt. Gr. – II	1
8.	Clerk	1
9.	Jr. Office Assistant (IT)	2
10.	Accountant	1
11.	Jr. Accountant	1
12.	Driver	1
13.	Chowkidar	1
14.	Peon	2
	Total	24

3. Regional Office, Bilaspur

Sr. No.	Name of Post	Strength of office
1.	Assistant Environmental Engineer	1
2.	Jr. Environmental Engineer	2
3.	Data Entry Operator	1
4.	Clerk	1
5.	Jr. Accountant	1
6.	Driver	1
7.	Chowkidar	1
8.	Peon	1
Total		9

4. Regional Office, Chamba

Sr.No.	Name of Post	Strength of office
1.	Assistant Environmental Engineer	1
2.	Jr. Environmental Engineer	3
3.	Clerk	1
4.	Jr. Accountant	1
5.	Chowkidar	1
6.	Peon	2
Total		9

5. Regional Office, Dharamshala

Sr. No.	Name of Post	Strength of office
1.	Senior Environmental Engineer	1
2.	Assistant Environmental Engineer	1
3.	Jr. Environmental Engineer	3
4.	Sr. Asstt.	1
5.	Database Analyst	1
6.	Data Entry Operator	1
7.	Clerk	1
8.	Jr. Accountant	1
9.	Driver	1
10.	Chowkidar	1
11.	Peon	1
Total		13

(i) Sub Regional Office Nurpur

Sr. No.	Name of Post	Strength of office
1.	Assistant Environmental Engineer	1
2.	Jr. Environmental Engineer	1
3.	Jr. Office Assistant (IT)	1
4.	Chowkidar	1
5.	Peon	1
Total		5

6. Regional Office, Kullu

Sr. No.	Name of Post	Strength of office
1.	Environmental Engineer	1
2.	Assistant Environmental Engineer	1
3.	Jr. Environmental Engineer	3
4.	Jr. Scientific Officer	1
5.	Data Entry Operator	1
6.	Clerk	1
7.	Jr. Accountant	1
8.	Driver	1
9.	Chowkidar	1
10.	Peon	2
Total		13

7. Regional Office Paonta Sahib.

Sr. No.	Name of Post	Strength of office
1.	Senior Environmental Engineer	1
2.	Assistant Environmental Engineer	1
3.	Jr. Environmental Engineer	3
4.	Sr. Asstt.	1
5.	Data Entry Operator	1
6.	Clerk	1
7.	Accountant	1
8.	Driver	1
9.	Peon	2
Total		12

(i) Sub Regional Office, Kala Amb

Sr. No.	Name of Post	Strength of office
1.	Assistant Environmental Engineer	1
2.	Jr. Environmental Engineer	2
3.	Jr. Office Assistant (IT)	1
4.	Chowkidar	1
5.	Peon	1
Total		6

8. Regional Office Mandi

Sr. No.	Name of Post	Strength of office
1.	Environmental Engineer	1
2.	Assistant Environmental Engineer	1
3.	Jr. Environmental Engineer	3
4.	Jr. Office Assistant (IT)	1
5.	Data Entry Operator	1
6.	Jr. Accountant	1
7.	Peon	2
Total		10

9. Regional Office, Parwanoo

Sr. No	Name of Post	Strength of office	Remarks
1.	Environmental Engineer	1	
2.	Assistant Environmental Engineer	2	
3.	Jr. Environmental Engineer	3	One post shifted to RO Hamirpur as approved by the Service Committee in its meeting on 19.01.2024
4.	Supdt. Gr. – II	1	
5.	Database Analyst	1	
6.	Data Entry Operator	1	
7.	Clerk	1	
8.	Jr. Office Assistant (IT)	1	
9.	Jr. Accountant	1	
10.	Driver	1	
11.	Peon	2	
Total		15	

10. Regional Office, Rampur

Sr. No.	Name of Post	Proposed Strength
1.	Assistant Environmental Engineer	1
2.	Jr. Environmental Engineer	3
3.	Jr. Office Assistant (IT)	1
4.	Jr. Accountant	1
5.	Chowkidar	1
6.	Peon	2
Total		9

11. Regional Office, Shimla

Sr. No.	Name of Post	Proposed Strength
1.	Environmental Engineer	1
2.	Assistant Environmental Engineer	1
3.	Jr. Environmental Engineer	3
4.	Data Entry Operator	1
5.	Jr. Office Assistant (IT)	1
6.	Jr. Accountant	1
7.	Chowkidar	1
8.	Peon	1
Total		10

12. Regional Office, Una

Sr. No.	Name of Post	Strength of office	Remarks
1.	Environmental Engineer	1	
2.	Assistant Environmental Engineer	1	One post shifted to RO Hamirpur and upgraded to the post of Environmental Engineer by the Service Committee in its meeting on 19.01.2024
3.	Jr. Environmental Engineer	3	One post shifted to RO Hamirpur as approved by the Service Committee in its meeting on 19.01.2024
4.	Jr. Scientific Officer	1	
5.	Data Entry Operator	1	
6.	Sr. Asstt.	1	
7.	Clerk	1	
8.	Jr. Office Assistant (IT)	1	
9.	Jr. Accountant	1	
10.	Chowkidar	1	
11.	Peon	1	
Total		13	

13. Regional Office, Hamirpur

Sr. No.	Name of Post	Strength of office
1.	Environmental Engineer	1
2.	Jr. Environmental Engineer	2
3.	Junior Office Asstt (Accounts)	1
4.	Jr. Office Assistant (IT)	1
5.	Multi Task Worker	2
Total		7

14. Regional Laboratory, Dharamshala

Sr. No.	Name of Post	Strength of office
1.	Senior Scientific Officer	1
2.	Scientific Officer	2
3.	Jr. Scientific Officer	2
4.	Jr. Scientific Asstt.	2
5.	Sr. Lab. Asstt.	1
6.	Lab. Asstt.	2
7.	Data Entry Operator	1
8.	Clerk	1
9.	Jr. Accountant	1
10.	Chowkidar	1
11.	Laboratory Attendant	3
Total		17

15. Regional Laboratory, Paonta-Sahib

Sr. No.	Name of Post	Strength of office
1.	Senior Scientific Officer	1
2.	Scientific Officer	1
3.	Jr. Scientific Officer	3
4.	Jr. Scientific Asstt.	2
5.	Sr. Lab. Asstt.	1
6.	Lab. Asstt.	3
7.	Clerk	1
8.	Jr. Office Assistant (IT)	1
9.	Jr. Accountant	1
10.	Chowkidar	1
11.	Peon	1
12.	Laboratory Attendant	3
Total		19

16. Central Laboratory, Parwanoo

Sr. No.	Name of Post	Strength of office
1.	Principal Scientific Officer	1
2.	Senior Scientific Officer	1
3.	Scientific Officer	2
4.	Jr. Scientific Officer	4
5.	Jr. Scientific Asstt.	3
6.	Sr. Lab. Asstt.	1
7.	Lab. Asstt.	3
8.	Sr. Asstt.	1
9.	Clerk	1
10.	Jr. Office Assistant (IT)	1
11.	Jr. Accountant	1
12.	Chowkidar	1

13.	Peon	1
14.	Laboratory Attendant	3
Total		24

17. Regional Laboratory, Shimla

Sr. No.	Name of Post	Strength of office
1.	Senior Scientific Officer	1
2.	Scientific Officer	2
3.	Jr. Scientific Officer	4
4.	Jr. Scientific Asstt.	3
5.	Sr. Lab. Asstt.	1
6.	Lab. Asstt.	3
7.	Clerk	1
8.	Jr. Office Assistant (IT)	1
9.	Jr. Accountant	1
10.	Peon	1
11.	Laboratory Attendant	3
Total		21

18. Regional Laboratory, Sunder Nagar

Sr. No.	Name of Post	Proposed Strength
1.	Senior Scientific Officer	1
2.	Scientific Officer	2
3.	Jr. Scientific Officer	4
4.	Jr. Scientific Asstt.	3
5.	Sr. Lab. Asstt.	1
6.	Lab. Asstt.	3
7.	Clerk	1
8.	Jr. Accountant	1
9.	Chowkidar	1
10.	Peon	1
11.	Laboratory Attendant	3
Total		21

19. Regional Laboratory, Una

Sr. No.	Name of Post	Proposed Strength
1.	Senior Scientific Officer	1
2.	Scientific Officer	1
3.	Jr. Scientific Officer	5
4.	Sr. Lab. Asstt.	1
5.	Lab. Asstt.	3
6.	Jr. Office Assistant (IT)	2
7.	Jr. Accountant	1
8.	Peon (for Multi Task Work)	2
9.	Laboratory Attendant	3
Total		19